



भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
दक्षिण मध्य रेलवे South Central Railway
विजयवाड़ा मंडल Vijayawada Division

Divisional Railway Manager's Office (Personnel Branch) Vijayawada-520001
संNo.एस सी आर SCR/पीP/बी जेड ए BZA/761/UMID Med. Card दिनांक Dt:13.05.2019

सर्व संबंधित/विजयवाड़ा मंडल
All Concerned/BZA Division

परिपत्र CIRCULAR

विषय: यूएमआईडी (यूनिक मेडिकल पहचान पत्र) योजना.

Sub : Implementation of UMID (Unique Medical Identity Card) Scheme.

संदर्भ: आरबीई पत्र सं.2018/ट्रांस सेल/चिकित्सा पहचान कार्ड, दिनांक 08.06.2018 और

06.04.2019

Ref: RBE Letter No.2018/Tran. Cell/Health/Medical Card Dt: 08.06.18 & 06.04.19

As you are aware, on 05.04.2019, CRB has launched UMID, a web and mobile based application to generate Medical Identity Cards for employees, pensioners/family pensioners as a part of digital initiatives over Indian Railways. This initiative aims to simplify access to health care services, eliminating the need for railway staff to carry the physical card/health book. With identification of the beneficiary done through computer data base, the Unique Medical Card will enable access to medical facilities in any of the medical units across India. Railway Board has emphasized immediate implementation of UMID scheme over all Zonal Railways.

To facilitate this, a detailed exercise has to be carried out duly involving various departments and active participation of all employees/pensioners/family pensioners. To begin with, the employees have to first register themselves at UMID portal, which is accessible in Mozilla Firefox and same selected web browsers. To monitor over all division the following Officers of Personnel Branch have been nominated.

Sl.No.	Stations/Section	Officer Nominated
1.	GDR - SDM	APO/Electrical
2.	OGL - KCC	APO/T
3.	DVD - RJY	APO/M
4.	GVN - GWM	APO/Engg.
5.	MDUN-NS, GDV-MTM	HM/Gaz
6.	All Units BZA	DPO

All the branch Officers are requested to nominate one official to co-ordinate and ensure to register all the employees of respective departments.

1. STEPS TO REGISTER IN UMID PORTAL:

- Open your web browser and type <https://umid.digitalir.in>
- In the homepage, click REGISTER HERE.
- chose the type of User (Employee/ Pensioner)
- Enter the required details i.e.11 digit Employee No.(In Vijayawada Division, it commences with 244(your PF.No), PAN No.and Date of Birth(dd/mm/yyyy). Then, enter the mobile no. click on SEND OTP.
- Enter the OTP received on your mobile and set a password for your UMID account. This password shall have maximum of 8 digits, 1 special character and 1digit. Re-enter the password and click on validate.
- Your user account will be created successfully and you will be re-directed to the UMID homepage.
- All Employees/Pensioners/Family Pensioners are requested to register themselves in the

Once, you have registered successfully as a user, the next step is to initiate application in the UMID portal. This is nothing but feeding the bio-data and other details/ supporting documents in the UMID portal. To facilitate this, proper documents are required to be kept in readiness by all employees. Below is the brief procedure for initiation of application for reference.

2. STEPS TO INITIATE APPLICATION:

- Open your web browser and type <http://umid.digitalir.in>
- In the web page, click on LOGIN (Option no.2). Enter your Employee No/PPO Number depending up on the type of user.
- Once you log-in, click on UMID Employee in the Master Dash Board. This will automatically be UMID pensioner for pensioner log-in.
- Now all the employee details as fetched from your IPAS database will appear on the screen. Please go through the details and in case of any correction, contact your respective bill clerk in Personnel Department.
- If all the details are correct, on the left side in options, click on INITIATE APPLICATION (Option No.2 in master Dash board).
- As a ready reckoner, the following is the check list for mandatory fields and documents to be scanned in JPGE/PDF format for advance preparedness to initiate the application :
 - Passport size Photograph of the employee and all the dependents.
 - Signature of the employee.
 - Old Medical ID card/existing health book of the employee. If this is not available, Pass/PTO declaration duly certified by the supervisor.
 - ID proof of all individual dependents.
 - Father's death certificate in case of widow mother.
 - Bonafide student's certificate in case of son over 21 years.
 - Divorce decree in case of divorced daughter.
 - Marriage certificate & Death certificate in case of widow, if any.
 - Father's death certificate and bonafide student's certificate for Brother above 21 years.
 - Father's death certificate in case of Un-married Sister.
 - Father's death certificate and divorced decree, in case of Divorced Sister.
 - Father's death certificate, Marriage certificate and Death certificate in case of Widow Sister.
- When you click the initiate the INITIATE APPLICATION button, you will be redirected to EMPLOYEE APPLICATION FORM where you have to feed all the requisite details like Aadhar Card, Email-ID, Address, Pin Code, Health unit opted for a click on PROCEED.
- Once these details are validated, you will have to upload the necessary scanned documents (including scanned signature) in respective buttons.
- Once you upload the documents, you can view and confirm the page to proceed further.
- Once, this procedure for initiation of application is completed, UMID ID cards will be generated for employee and each of the family members separately. The final stage is to print the Medical ID Card which will be done at Personnel department.

Therefore, all the employees are advised to complete this procedure by 15th June 2019 to enable the Personnel Department to proceed further. In case of any assistance, employees shall contact their concerned Welfare Inspector immediately.

(पी. नेहेमिया P.NEHEMIAH)

वरिष्ठ मंडल कार्मिक अधिकारी/विजयवाड़ा

Sr.DPO/BZA

प्रतिलिपि To: PS to DRM/BZA for kind information of DRM/BZA
Sr.Steno to ADRM(I) & ADRM (O) for kind information of ADRM (I) & ADRM(O)
All Officers & Supervisors of BZA division
DSs/ SCRES, SCRUM, AISCSTEA, AIOBCA for information
All India Retired